

PROVEN PROCESS



We streamline the process from **initial profile** to **candidate acceptance**.

QUALIFY & PRIORITIZE

- 10 Step Position Profile
- Partnership Agreement
- Rating System

PROCESS MANAGEMENT

- Market Intelligence
- Schedule Interviews
- Prepping
- Debriefing
- Candidate Experience

Engage. Review. Accelerate.

PROJECT DEFINITION & SOURCING

- Ideal Candidate Profile
- Long List
- Internal Interviews/Matching
- Short List
- Submission + Presentation

SELECTION, OFFER + CLOSE (SOC)

- Check Credentials
- Verbal Offer → Written
- Start Date
- Resignation Process
- Onboarding
- Touch Base



CAPSTONE
SEARCH ADVISORS